

## Food & Health and Safety Intervention Plans

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| <b>Head of Service/Contact:</b>                 | Rod Brown, Head of Housing & Community   |
| <b>Urgent Decision?(yes/no)</b>                 | No   |
| <b>If yes, reason urgent decision required:</b> | N/A  |
| <b>Annexes/Appendices (attached):</b>           | <b>Annex 1:</b> Food Safety Service Plan<br><b>Annex 2:</b> Health and Safety Intervention Plan<br><b>Annex 3:</b> Food Hygiene Rating Scheme: Distribution over time & Changes at last inspection |
| <b>Other available papers (not attached):</b>   | None stated  |

### Report summary

**This report contains monitoring information on action taken in 2017-2018 against the Health and Safety and Food Safety Plans and proposes new targets for 2018-2019.**

### Recommendation (s)

**That the Committee:**

- (1) Adopt the service plan for food safety**
- (2) Adopt the intervention plan for health and safety**
- (3) Agree to receive revised food and health and safety plans for 2019-2020 at its meeting in the summer of 2019.**

### **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 The Council's Key Priority of Supporting Business and the Local Economy applies. Fair, justifiable and proportionate intervention to address poor standards in business helps to ensure a level playing field for law abiding operators whilst protecting and promoting public health.

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- 1.2 The Council's Key Priority of Supporting our Community applies owing to the beneficial effects to public health of an effective food and health & safety service. The service exists to protect and enhance public health, particularly in cases where the most vulnerable are involved.
- 1.3 The Council's Key Priority of Managing our Resources applies as the proper planning of services allows for efficient delivery using the available resources in the most effective manner.

## 2 Background

- 2.1 In 2017 the Committee adopted two separate service plans relating to Health and Safety and Food Safety. These plans have been updated with information on progress and achievements in 2017-2018. In addition the planned actions for 2018-2019 have been included as targets.
- 2.2 The section 18 standard under the Health and Safety at Work etc Act 1974 requires local authorities to make adequate arrangements for the enforcement of health and safety law in their area and draw up effective intervention plans setting out how they plan to carry out their enforcement and advisory function for the year.
- 2.3 The Council is charged with enforcement of UK and European food hygiene controls within its area. The expectation from the Food Standards Agency under the food framework agreement and food law code of practice is that local authorities will draw up a service plan illustrating how they intend to fulfil their food safety duties and for that plan to be adopted by the relevant policy deciding body of the Council.
- 2.4 Best practice in the area of regulatory service is to establish transparent plans for the deployment of public resources and to publicise those plans.

## 3 Proposals

- 3.1 It is proposed that the Committee adopt both the food safety service plan and the health and safety intervention plan for 2018-2019.

## 4 Financial and Manpower Implications

- 4.1 No additional arising from this report.
- 4.2 **Chief Finance Officer's comments:** *This report does not propose any expenditure initiatives. The costs of activities to deliver the 2018/19 targets will be funded from within the 2018/19 revenue budgets.*

## 5 Legal Implications (including implications for matters relating to equality)

- 5.1 The Council has statutory duties in relation to these service areas.

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## **6 Sustainability Policy and Community Safety Implications**

6.1 None arising from this report

## **7 Partnerships**

7.1 The Service is working in partnership with other Surrey Boroughs in both the health and safety and food safety areas. Further partnership arrangements exist with other bodies such as the Health and Safety Executive, OFSTED, Care Quality Commission, Surrey County Council and Public Health England.

## **8 Risk Assessment**

8.1 The Food Standards Agency and the Health & Safety Executive monitor the effectiveness of the Authority's action taken in these service areas. The risk of under resourcing these areas is a decrease in public protection and public health, adverse publicity arising from annual reports on local authority performance and dereliction of statutory obligations.

8.2 Any circumstance involving the need to allocate significant officer time will put at risk the objectives of the plans. In this event, decisions will be made about how best to resource this including buying temporary resource and/or reprioritising other areas of Environmental Health work.

## **9 Conclusion and Recommendations**

9.1 It is recommended the Committee adopt the service plan for food safety and the intervention plan for health and safety.

9.2 The Committee agree to receive revised plans for the 2019-2020 year at the Committee meeting in June/July 2019.

**Ward(s) affected:** (All Wards);